

**Capital Area Human Services District Board Meeting
Monday, February 2, 2015**

Directors Present: Gary Spillman, Chair, Kay Andrews, Vice Chair, Christy Burnett, Kathy D’Albor, Sandi Record, Dana Carpenter, Ph.D., Vickie King, Kristen Saucier, Laverne Aguillard, Gerri Hobdy, Becky Katz, Stephanie Manson, Denise Dugas, and Amy Betts

Directors Absent: Barbara Wilson, Gail Hurst and Rev. Louis Askins

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

CAHSD Executive Staff Member(s) Absent:

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the February 2, 2015 Consent Agenda and Approval of the Minutes for January 5, 2015 .	Gary Spillman	Gary Spillman called the meeting to order at approximately 3:05 p.m. Kathy D’Albor made a motion to approve the February 2, 2015 Consent Agenda and the minutes of January 5, 2015. Vickie King seconded the motion.	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • <u>Reminder - Upcoming BH Collaborative Meeting:</u> February 13, 2015 @ 2:00 p.m. featuring Ira Chasnoff, MD’s launch of his documentary film on Fetal Alcohol Spectrum Disorder - the adolescent brain in children who have been prenatally exposed to drugs and alcohol. Dr. Chasnoff will hold a facilitated discussion following the meeting. • There is no charge to attend the screening but registration is required online at www.ntiupstream.com/screenings. • <u>CAHS Staff Development Calendar</u> is included in the Board packet. Board members are allowed to attend trainings free of charge. Registration is required. 	
Self-Generated Revenue	C. Nacoste Dr. Kasofsky	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the Self-Generated Revenue report. She stated that the January 2015 revenue is slightly above December 2014. • Improvements have been made to the software system being used and are expected to increase CAHSD collections. • Dr. Kasofsky responded to Mr. Spillman’s question last month regarding when/if internal cuts would be necessary if CAHSD doesn’t meet its goal of \$259K per month. She explained that the optimization of software system allows billing throughout the work day versus after hours and this is key in meeting goals. There was discussion regarding timely billing. 	
Budget Update	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the upcoming budget cuts. The cut for the current fiscal year is \$304K. Layoffs and/or furloughs are not 	

		<p>expected at CAHSD.</p> <ul style="list-style-type: none"> ➤ An overview of the \$304K reductions were provided relating to the VOA Pathways Contract, a staff development training contract and elimination of the crisis beds at Seaside System effective immediately. • Next fiscal year the impact will be greater at \$1.5mil. Proposals submitted by CAHSD have been accepted. CAHSD is working to maximize collections to offset budget reductions. <ul style="list-style-type: none"> ➤ Due to restraints in allowable cuts, several vacant CAHSD positions were eliminated. This results in the use of non-civil service employees if services are increased. • EMT and SMT teams have received a budget updates. 	
MH Discharge Planning Contract in EBR Jail	Dr. Kasofsky	<ul style="list-style-type: none"> • An update was provided on the MH Discharge Planning Contract. <ul style="list-style-type: none"> ➤ CAHSD is not going into the jail at this time because there has been no contact from the Mayor's Office. ➤ Tonja Myles continues to do outreach. She is going in 1-2 hours per week to make contact with CAHSD clients. Many client/inmates will indicate that they are CAHSD clients when they arrive. 	
Assessment/Stabilization Center Planning	Dr. Kasofsky	<ul style="list-style-type: none"> • BRAF continues to be actively involved raising the awareness of the need for a stabilization unit. BRAF is funding a group to go to San Antonio to see a large stabilization unit. • Dr. Kasofsky will chair a Clinical Design Committee that will be made up of mostly law enforcement and emergency room physicians. Most of the committee members worked previously with CAHS to create the MHERE. 	
Bayou Health Plans & BH Integration Advisory Group	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky and K. Muzik recently attended a meeting with the five Bayou Health Plans. Behavioral health wasn't addressed. All of the Bayou Health Plans provided an overview of their business. The meeting was used as an opportunity for people to meet. • The Plans will be hiring staff and there is a concern as to where their staff will come from. • The Bayou Health Plans are using a carve in model, not carve out. They won't be bringing in other companies. • Dr. Kasofsky and Denise Dugas have been appointed to an Advisory Integration Committee. 	
Prevention Grants: WF, WBR	Dr. Kasofsky	<ul style="list-style-type: none"> • Executive Directors have been hired for the two Prevention grants monitored by CAHSD. • WBR: Mr. Spillman attended a recent meeting and provided an update. He stated that he has offered to assist as needed. • WF: Caring Community Survey: 6th - 12th grades are surveyed about 	

		<p>substance use, violence, other risks and protective factors in their homes, schools, community. This has been done as a state for many years. In order to receive Prevention dollars from CAHSD, survey participation is mandatory. There was some confusion in WF and they did not participate initially. However, they were given the opportunity to participate and their surveys should be completed and returned by Friday. Their reports will be separate because they were submitted late but they will be counted.</p> <ul style="list-style-type: none"> • WF's non-participation jeopardized \$750 million Federal dollars. 	
Synthetic Marijuana Ongoing Communication Strategies	Dr. Kasofsky	<ul style="list-style-type: none"> • Lane Regional Medical Center reported 6 overdoses with synthetic marijuana over the Martin Luther King Holiday including persons who worked in local businesses and manufactory facilities. • In response, CAHSD has developed an educational campaign proposal for area manufacturing business and industry. The materials include a fact sheet along with posters and billboard designs that inform employees about the safety risks and life-threatening consequences of synthetic marijuana use. The hope is that the material will be used by the plants internally for posters and billboards as well as billboards on I-10. The information will be sent to the Health & Safety Committees of the different plants. • CAHSD is providing the proposal, messaging and art work but no funding. 	
Annual Block Grant Public Forum March 10, 2015	Dr. Kasofsky	<ul style="list-style-type: none"> • 2015 Public Forum on Substance Abuse Prevention and Treatment will be held at CAHSD on March 10th from 9:00am-10:30am followed by a Statewide Integrated Care Initiative presented @ 10:45am-11:30am. • The forum format may be different this year. Consideration is being given to not using posters as in the past. A decision will be made tomorrow in the planning meeting. 	
Electronic Health Record Status	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD is moving forward with the EHR and very pleased with the improvement. 	
DHH Contract Status	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky reported that she has signed another month prolongation of the DHH contract from last year. There has been delays with getting attorney's to sign off on the changes. 	
Legislative Fiscal Auditors Bi-annual Audit	Dr. Kasofsky C. Nacoste	<ul style="list-style-type: none"> • The Legislative Fiscal Auditor's Bi-annual Audit has been initiated with a primary focus on practice management. • The audit is going from the district level up to DHH. Previous audit was from DHH level going down to determine what is working and not working. The audit should be completed in the next few weeks. • The expectation is that there may be uncollected funds but no misallocation of funds. • There are outstanding Magellan billing issues that need to be resolved 	

		prior to the contract termination.	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Governance Policy Review	Mr. Spillman	<ul style="list-style-type: none"> No assignment was made at the previous meeting. 	
Board Training Discussion	Mr. Spillman	<ul style="list-style-type: none"> Dr. Kasofsky is considering contracting with Dale Jarvis, Health Economist, to provide education regarding preparation for integrated care. He can talk about how the funding follows services. Training could take place in the spring. Will need to determine whether to have the training for ½ day to 1 day. Dr. Kasofsky will research and report back to the Board. 	
Individual Director Requests for Re-nomination for Additional Board Term	Mr. Spillman	<ul style="list-style-type: none"> Gerri Hobdy has requested to remain on the Board and will submit a written request to initiate the reappointment process. 	
Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> Global Governance Commitment was assigned to Amy Betts. (Page 19) There was discussion regarding board policy review. Kay Andrews explained that Board members should review policies in Sections II and III only. On the Board agenda in the section titled “Reports from the Chairman” the purpose of the “Governance Policy Review by Direct Inspection/Board Business” is only for changing or reviewing policies when action will be taken to accept and renew for another year or not. On the Board agenda in the section titled “Reports from the Chairman” in the “Policy Review Process” a Board member will review and advise whether the Board is in compliance with the policy. No changes are recommended in the “Policy Review Process”. 	
Communication Participation	Mr. Spillman	<ul style="list-style-type: none"> There was no community participation. 	
Next Meeting	Vickie King	<p>The next meeting is March 2, 2015 at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205. New Board Member orientation is scheduled for 2:00pm in Room 200 prior to the 3:00 meeting.</p> <p>NOTE: This was amended to reschedule the March meeting to follow the Annual Block Grant Substance Use/Abuse Forum as has been scheduled historically, to March 10, 2015.</p>	